

CONTRACT FOR YEAR-ROUND YOUTH PROVIDER SERVICES
between
THE UNITED WAY OF THE EASTERN PANHANDLE
and the
REGION VII WORKFORCE DEVELOPMENT BOARD

In accordance to the Workforce Innovation and Opportunity Act of 2014, this contract for In-School and Out-of-School Youth Programmatic Services is made and entered into by and between The United Way of the Eastern Panhandle and the Region VII Workforce Development Board (WDB). Services identified herein or by reference made herein will commence July 1, 2023 and end June 30, 2024.

WHEREAS; the United State Congress has established the Workforce Innovation and Opportunity Act of 2014 (WIOA), and charged the State of West Virginia with the establishment of Workforce Development Board (WDB) to oversee the operation of the WIOA in seven (7) regions throughout the State as determined by the Governor; and

WHEREAS; the Governor has designated the counties of Berkeley, Grant, Hampshire, Hardy, Jefferson, Mineral, Morgan, and Pendleton to be included in the service delivery area referred to as the Region VII Workforce Development Board; and

WHEREAS; Local Elected Officials (LEO) and the Region VII Workforce Development Board (WDB) selected The United Way of the Eastern Panhandle (UWEP) as the provider for In-School and Out-of-School Youth Programmatic Services; identifying services to be performed by UWEP in a Proposal to Provide Services dated January 7, 2021; and

WHEREAS; the Region VII WDB, on December 16, 2021, agreed to receive WIOA In-School and Out-of-School Youth Programmatic Services provided by UWEP at a cost not to exceed \$200,000.00. Administrative costs are not to exceed 10% or \$20,000.00 with this contract. Administrative costs not to exceed 10% are allowable under WIOA Law and Uniform Guidance CFR 200 with the following conditions:

- MOUs between the UWEP and the One-Stop Career Centers will outline the day-to-day coordination, implementation and responsibilities of the Region VII WDB Youth Program.
- In accordance with WIOA law, a minimum of 75% of WIOA Youth funds will be spent on out-of-school youth. The Region VII WDB Youth Program will target at least 75% of time and monies to out-of-school youth. Therefore, 75% of WIOA Youth funds shall be expensed on behalf of registered out-of-school youth participants, programs, activities, or case management on an annual basis. Invoices will reflect In-School or Out-of-School percentages accurately.
- Monthly invoices will reconcile prior cash on hand with current projected WIOA Youth Services costs.

- UWEP will receive payments in the form of either cash advances and /or cost-reimbursements in order to cover operating costs permissible as the WIOA Youth Services Provider.
- UWEP may spend more than \$1,500.00 per registered WIOA youth participant on allowable youth activities. However, no more than \$5,000.00 can be designated for Supportive Service activities unless a signed waiver is in place and approved by the Region VII Workforce Development Board Executive Director.

Either party, upon receipt of thirty (30) days written notice from the other party, can rescind this agreement.

We the undersigned, enter into this Agreement on **July 1, 2023**.

For The United Way of the Eastern Panhandle

Penny Porter

Chief Executive Officer

For the Region 7 Workforce Development Board

T.J. Van Meter

Executive Director

Layne Diehl

Board Chair

Bill Clark

Chief LEO