

REQUIRED FEDERAL FUNDING LANGUAGE POLICY

Effective Date: December 19, 2019

Purpose: To communicate the required Federal funding language in documents describing programs funded by Federal funds pursuant to Public Law (P.L.) 115-31, Division H, Title V, Section 505. To establish a policy on the requirements of providing certain information in all public communications and sub recipient awards in Region VII.

References: P.L. 115-31, Division H, Title V, Section 505; 2 CFR 200.300(a); 2 CFR 200.331 (a)(1)

Background: The Region VII Workforce Development Board (WDB), being a sub recipient of DOL federal funds under the Workforce Opportunity and Innovation Act (WIOA), is responsible for develop policies demonstrating compliance with specific administrative requirements to provide certain information in public communications which are included in the terms and conditions of the WIOA Federal Grant Award.

P.L. 115-31, Division H, Title V, Section 505 states the following, "when issuing statements, press releases, requests for proposals, bid solicitations and other documents describing projects or programs funded in whole or in part with Federal money, all grantees receiving Federal funds included in this Act, including but not limited to State and local governments and recipients of Federal research grants, shall clearly state- (1) the percentage of the total costs of the program or project which will be financed with Federal money; (2) the dollar amount of Federal funds for the project or program; and (3) percentage and dollar amount of the total costs of the project or program that will be financed by non-governmental sources."

Policy: The Region VII Workforce Development Board will include the required Federal funding language in all issued statements, press releases, requests for proposals, bid solicitations and any other documents that describe projects or programs funded in whole or part with Federal funds to clearly state:

1. Public Policy and Program Requirements per 2 CFT 200.300 (a) The Federal awarding agency must manage and administer the Federal award in a manner to ensure that Federal funding is expended, and associated programs are implemented in full accordance with U.S. statutory and public policy requirements, including but not limited to:
 - a) Those protecting public welfare
 - b) The environment
 - c) Prohibiting discrimination

The Federal awarding agency must communicate to the non-Federal entity all relevant public policy requirements, including those general appropriations provisions, and

incorporate them either directly or by reference in the terms and conditions in the Federal award.

2. All information required by 2 CFR 200.331 (a)(1): (13 elements)
 - a. Sub recipient Name (which must match registered name in DUNS)
 - b. Sub recipient's Data Universal Numbering System (DUNS) number
 - c. Federal Award Identification Number (FAIN)
 - d. Federal Award Date
 - e. Sub award Period of Performance State and End Date
 - f. Amount of Federal Funds Obligated by this action;
 - g. Total Amount of Federal Funds Obligated to the sub recipient;
 - h. Total Amount of the Federal Award;
 - i. Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA)
 - j. Name of Federal awarding agency, pass-through entity, and contact information for awarding official,
 - k. CFDA Number and Name; the pass-through entity must identify the dollar amount made available under each Federal award and the CFDA number at time of disbursement;
 - l. Identification of whether the award is R&D; and
 - m. Indirect cost rate for the Federal award (including if the de minimi rate is charged per 200.414 Indirect (F&A) costs)
3. Language required by Public Law (P.L.) 115-31, Division H, Title V, Section 505
 - a) The percentage of the total costs of the program or project which will be financed with Federal money;
 - b) The dollar amount of Federal funds for the project or program; and
 - c) The percentage and dollar amount of the total costs of the project or program financed by non-governmental sources.

Region VII Workforce Development Board will further ensure that the above Federal Funding language is included in all of the Region VII sub-contracts and that all Region VII sub-recipients are compliant with this policy while utilizing WIOA funds.

Equal Opportunity and Grievances: The Region VII Workforce Development Board prohibits discrimination in all aspects of the administration, management, and operation of Workforce Innovation and Opportunity Act programs and activities. Services offered at the Region VII WorkForce WV Career Centers will be provided universally without regard to race, color, religion, sex, national origin, age, disability, or political affiliation or belief. Individuals may file a complaint or grievance by following the Region VII Workforce Development Board Grievance Procedure Policy, a copy of which will be provided upon request.

Questions: Contact the Region VII Workforce Development Board Executive Director, 151 Robert C. Byrd Industrial Park Road, Suite 2, Moorefield, WV 26836. Telephone number is (304) 530-5258. Fax number is (304) 530-5107.

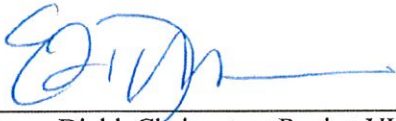
Expiration Date: Effective until rescinded or modified in writing by the Region VII Workforce Development Board.



T.J. Van Meter, Executive Director

12.19.19

Date



Layne Diehl, Chairperson Region VII WDB

12.19.19

Date