

PARTICIPANT REGISTRATION POLICY

Effective Date: September 19, 2019

Background: WorkForce West Virginia Policy Letter No. 28-04.

WorkForce West Virginia has published Policy Letter No. 28-04 governing how local Workforce Development Boards will register WIOA eligible participants into the Mid-Atlantic Career Consortium (MACC) system.

Policy: The Region VII Workforce Development Board will utilize the defined procedures in WorkForce West Virginia Policy Letter No. 28-04 in registering WIOA eligible participants into the MACC system. All WIOA Career Coaches and Case Managers shall become familiar with WorkForce West Virginia Policy Letter No. 28-04 and perform WIOA eligible participant registration as outlined in the policy.

Equal Opportunity and Grievances: The Region VII Workforce Development Board prohibits discrimination in all aspects of the administration, management, and operation of Workforce Innovation and Opportunity Act programs and activities. Services offered at the Region VII WorkForce WV Career Centers will be provided universally without regard to race, color, religion, sex, national origin, age, disability, or political affiliation or belief. Individuals may file a complaint or grievance by following the Region VII Workforce Development Board Grievance Procedure Policy, a copy of which will be provided upon request.

Questions: Questions concerning this policy should be directed to the WDB Staff by calling (304) 530-5258.

Expiration Date: Effective until rescinded or modified in writing by the Region VII Workforce Development Board.



T.J. Van Meter, Executive Director



Date



Layne Diehl, Chairperson Region VII WDB



Date