



Region VII WDB One-Stop Operator RFP: Questions & Answers

January 26, 2018

Question 1:

When is the start date of the contract?

Answer 1:

Contract with the selected operator is to be developed and signed by April 2, 2018, with start date of contract no later than 30 days following.

Question 2:

Please explain the budget in further detail.

Answer 2:

The \$15,000 budget in the RFP is allotted for the One-Stop Operator Management Contract. This includes all costs related to coordination and integration of all one-stop system partners, and any travel or mileage related to partner coordination. At each of the one-stop locations (Martinsburg and South Branch), the Region VII WDB has allotted \$177,500.00 for the day-to-day operations for things such as salaries, fringe benefits, supplies, etc. Bidders should propose a budget, developed in the Budget Line Item Attachment, showing all expected costs associated with delivering services outlined in the RFP.

Perspective bidders should include all projected line items to be covered by the bidding organization and in line with the statement of work outlined in the RFP.