

**Region VII Workforce Development Board
Policies and Procedures**

**REGION VII LOW INCOME ELIGIBILITY FOR WORKFORCE INNOVATION AND OPPORTUNITY ACT
(WIOA) SERVICES POLICY**

Effective Date: December 17, 2015

Background: The Workforce Innovation and Opportunity Act of 2014, Section 3 (36)(A) and Section 3 (36)(B). To provide guidance on the use of the value tables when determining eligibility for youth and adult job seekers for Career or Training WIOA services. The procedures include references to value tables that are published annually and provide the Local Workforce Development Boards with the necessary figures to make such determinations. The tables are transmitted to the WDBs through an annual notice.

Action: The "Region VII Low Income Eligibility for Workforce Innovation and Opportunity Act (WIOA) Services Policy" will replace the "Self-sufficiency Income Guidelines Policy," dated July 7, 2004. This policy will be used to identify income based eligibility for WIOA Adult and WIOA Youth customers in Region VII. The standard for income eligibility will be 125% of the federal poverty guidelines or 70% of the Lower-Living Standard Income Level (LLSIL), whichever is greater.

Policy: The Region VII Workforce Development Board will utilize 125% of Federal Poverty Guidelines and 70% of LLSIL when determining income based eligibility for WIOA Adult or WIOA Youth services. A Low Income Individual is one who qualifies under various criteria, including an individual who received income for a six-month period that does not exceed the 125% of federal poverty level guidelines. The policy covers all needs related payments, supportive service payments, stipends, training funds, or any other monies designated on behalf of eligible low income WIOA Adult or WIOA Youth customers. The Region's designations are accepted by the Department of Labor and Workforce West Virginia based on consistency with the Workforce Innovation and Opportunity Act and WIOA regulations. As policy, the 125% of federal poverty guidelines will be the standard when determining WIOA Adult and WIOA Youth income eligibility in Region VII, except for families of three or more in Berkeley or Jefferson County. In this instance the 70% of the LLSIL will be used for determining WIOA eligibility.

Questions: Questions concerning this policy should be directed to the WDB Staff by calling (304) 530-5258.


Expiration Date: Effective until rescinded or modified in writing by the Region VII Workforce Development Board.



12/17/15

T.J. Van Meter, Executive Director

Date



12/17/15

Kathy Mason, Chairperson Region VII WDB

Date